

Minutes of the Open Spaces and Play Parks Committee Meeting
Held in Colburn Village Hall on Monday 9th September 2024 at 17.30hrs

Present

Chair:- Cllr Wayne Garbutt

Councillors: Andrea Crowe, Angela Dale & Akuila Tutora

In attendance: Barry Robertson Ground Maintenance.

1. Apologies for absence – Cllr Miles Burnham

2. To receive Councillors “declaration of interest” – None received

3. Finance – Noting the Open Spaces Budget for repairs and maintenance, the committee to discuss at future meetings for any planned or ongoing work.

4. Grounds Report – Verbal report from groundsman who will be going on to winter job list to be provided

- Play park inspections done 28th August 2024 –
- Wet pour separating from steps next to the slide - Piper Hill - monitor
- Clerk to action instructions for exercise equipment - Piper Hill - monitor
- Wet pour is raising around multi play - Grange Road - monitor
- New bench fitted is too close to the fence at Piper Hill. Barry to look into reciting the bench within the playpark and associated costings

5. Mole Hill Bridge Park – Raised as a concern from the Ground Maintenance due to trip hazard under health and safety. **It was Resolved** that Barry to seek advice and speak to vermin control and move forward with the work.

6. Annual Hedge Cutting in Play Parks and Open Spaces – Ground Maintenance to commence the annual cutting of hedges within the ward from the 1st October 2024 as part of the winter programme of works. **It was Resolved to agree the above.**

7. Slabs at Colburn Drive – This issue was raised in the Open Spaces Meeting held on 11th March 2024. Concrete slabs are still in situ as no authorisation from the Town Council has been obtained so therefore is unauthorised work. A letter had already been sent, **therefore it was Resolved for the Clerk to send another letter and update at the next Open Spaces Meeting in October.**

8. Raised Beds Weeding – Discussion took place how we could move this project forward. It was noted that Cllr’s time was valuable over the weekend and we needed to move this project forward.

W.Dunning
16/9/24

It was resolved that a site visit on Wednesday 11th September at 17.00hrs with the Grounds maintenance, would take place to see what beds needs to be addressed and plants moved as part of the winter jobs.

9. Winter Planting Tubs – Discussion took place that the perennials had worked well this year and many compliments had been fed back to Cllrs. **It was resolved that winter/spring bulbs would be purchased by Cllr's Dale and Crowe and weeding would take place on Friday 4th October at 16.00hrs meet Colburn Village Hall**

10. Litter Pick Dates – It was agreed that Litter Pick Dates would be as follows meeting in Colburn Village Hall at 10am, refreshments provided by Colburn Hub and Café afterwards

- Saturday 21st September
- Saturday's 5th and 19th October

11. Biodiversity Action Plan – It was resolved that any planting that was done within the raised beds (item 8 on the agenda), consideration would be made for improving Biodiversity whilst planting.

12. Items for next Agenda – Christmas Tree and Carol Service, Colburn Siding woods and tree maintenance.

Chair thanked everyone for their attendance, meeting closed at 18.37.

M. Dunning
16/9/24